



<b>BOARD MINUTES</b>	
<b>Present:</b> In Person: John Lyons, Sandra Hamilton, Mary Reader Zoom: Valdis Martyn, Jessica Drover, Drew Merrett	
<b>Staff Participants:</b> In Person: Mark Graham, Ellen Watkins, Karen Wolff	
<b>Regrets:</b> Caroline Monsell, Heather Temple, Jim Shipley, Matt Wilkins	
<b>Guest(s):</b> Tim Nicholls, Auditor for CMHA HKPR	
<b>Chair:</b> Valdis Martyn <b>Co-Chair:</b>	<b>Recorder:</b> Karen Wolff, Executive Administrative Assistant
<b>Item / Topic</b>	<b>Discussion / Decision / Action / Motion</b>
<b>Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>Valdis welcomed everyone to the board meeting.</li> </ul>
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>Call to order at 5:07pm. Quorum met.</li> <li>June 22, 2022 meeting has been rescheduled to today, June 29, 2022.</li> </ul>
<b>2. Land Acknowledgement</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>3. Declaration of Conflict</b>	<ul style="list-style-type: none"> <li>None expressed.</li> </ul>
<b>4. Approval of June 22, 2022 Agenda (meeting rescheduled to June 29, 2022)</b>	<ul style="list-style-type: none"> <li>Please note that all items presented on today's agenda have been deferred to the August 17 board meeting with the exception of agenda item #6: Audited Financial Statements 2021-22 (Draft) with Tim Nicholls presenting.</li> </ul> <p><b>Motion: To approve the June 22, 2022 agenda as presented on June 29, 2022.</b>  <b>Moved: Drew Merrett</b>  <b>Seconded: Sandra Hamilton</b>  <b>Carried</b></p>
<b>5. Board Volunteer Hours</b>	<ul style="list-style-type: none"> <li>Board volunteer hours are deferred to the August 17 board meeting.</li> </ul>
<b>Quality Improvement – Program Presentation</b>	
<b>6. a) Audited Financial Statements (Draft)</b>	<ul style="list-style-type: none"> <li>Tim J. F. Nicholls, Licensed Public Accountant for CMHA HKPR, provided his draft independent auditor's report for Financial Statements at <b>March 31, 2022</b>, and Statements of Revenue and Expenditures at <b>March 31, 2022</b> for review.</li> <li>Finance Committee meeting was held on <b>June 28, 2022</b>.</li> </ul> <p><b>Motion: To approve Tim J. F. Nicholls' Audited Financial Report and Statements at March 31, 2022 as presented, and recommend presentation at CMHA HKPR's September 21, 2022 Annual General Meeting.</b>  <b>Moved: Heather Temple</b></p>



	<p><b>Seconded: Mary Reader</b></p> <ul style="list-style-type: none"> <li>• <b>Carried</b></li> <li>• Tim Nicholls announced to the board of directors that he is downsizing his accounting practice, and as a result will be retiring his account with CMHA HKPR after more than 20 plus years. Tim extended gratitude and thanks to CMHA HKPR and the Board of Directors for his many years of service.</li> </ul>
<b>6 b) QAM Financial Audit Presentation</b>	<ul style="list-style-type: none"> <li>• Deferred to August 17 board meeting.</li> </ul>
<b>7. Board Discussion Q.I. Program Presentation</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>8. Consent Agenda Acceptance</b>	<ul style="list-style-type: none"> <li>• Deferred to August 17 board meeting.</li> </ul>
<p><b>a) Board minutes from May 18, 2022</b></p> <p><b>b) CEO Report</b></p> <p><b>c) Board Quality Improvement-Meeting Schedule 2022-23</b></p>	<ul style="list-style-type: none"> <li>• Deferred to August 17 board meeting.</li> <li>• Deferred to August 17 board meeting.</li> </ul>
<b>9. Items Extracted from the Consent Agenda</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<p><b>10. Monthly Financial Report</b></p> <p><b>a) Statement of Revenue &amp; Expense - Ministry Funded</b></p> <p><b>b) Statement of Revenue &amp; Expense - Other Funded</b></p> <p><b>c) Statement of Revenue &amp; Expense - Fundraising/Fund Development</b></p> <p><b>d) Financial Report - (Narrative) April 1, 2022 to May 31, 2022</b></p>	<ul style="list-style-type: none"> <li>• All items deferred to August 17 board meeting. <ul style="list-style-type: none"> <li>a) Statement of Revenue &amp; Expense – Ministry Funded</li> <li>b) Statement of Revenue &amp; Expense – Other Funded</li> <li>c) Statement of Revenue &amp; Expense – Community Engagement</li> <li>d) Financial Report – (Narrative) April 1, 2022 to May 31, 2022</li> </ul> </li> </ul>
<b>11. Urgent Matter</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Business Arising</b>	
<b>12. a)</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>



<b>New Business</b>	
<b>13. a) Board of Directors Recruitment</b>	<ul style="list-style-type: none"><li>• Deferred to August 17 board meeting.</li></ul>
<b>13. b) Accreditation Canada Feedback</b>	<ul style="list-style-type: none"><li>• Deferred to August 17 board meeting.</li></ul>
<b>13. c) Slate of Directors</b>	<ul style="list-style-type: none"><li>• Deferred to August 17 board meeting.</li></ul>
<b>13. d) AGM Awards Update</b>	<ul style="list-style-type: none"><li>• Deferred to August 17 board meeting.</li></ul>
<b>13.e) Ethics Update</b>	<ul style="list-style-type: none"><li>• Deferred to August 17 board meeting.</li></ul>
<b>Correspondence</b>	
<b>14. a) None</b>	<ul style="list-style-type: none"><li>• None</li></ul>
<b>In Camera Session</b>	
<b>15. IN Camera Agenda (under separate cover)</b>	<ul style="list-style-type: none"><li>• Deferred to August 17 board meeting.</li></ul>
<b>Anything Else:</b>	
<b>16. Round Table Discussions</b>	<ul style="list-style-type: none"><li>• None</li></ul>
<b>17. Adjournment</b>	<b>Motion: To adjourn at 5:57pm</b> <b>Moved: John Lyons</b> <b>Seconded: Sandra Hamilton</b> <b>Carried</b>