



Date: July 22, 2020

Time: 5:00pm

Place: 415 Water St. – Board room

BOARD MINUTES	
Present: Valdis Cuvaldin, Mary Reader, Roger Hardy, Pat Dunn, Paul Forget via Zoom: John Lyons, Sandra Hamilton, Caroline Monsell, Heather Temple, Jessica Drover, Jim Shipley, Rob Seguin, Sue Grant, Keely Jacox	
Staff Participants: Mark Graham, CJ Pudsey, Karen Wolff	
Regrets: Drew Merrett, Linda Saunders	
Guest(s):	
Chair: Valdis Cuvaldin Co-Chair:	Recorder: Karen Wolff, Executive Administrative Assistant
Item / Topic	Discussion / Decision / Action / Motion
Welcome and Introductions	
1. Call to Order	<ul style="list-style-type: none"> Call to order at 5:00pm. Quorum met.
2. Declaration of Conflict	<ul style="list-style-type: none"> None expressed.
3. Approval of July 22, 2020 Agenda	<p>Motion: To approve the July 22, 2020 agenda as presented.</p> <p>Moved: Pat Dunn</p> <p>Seconded: Roger Hardy</p> <p>Carried</p>
4. Board Volunteer Hours	<ul style="list-style-type: none"> Board volunteer hours collected. Caroline Monsell (-), Drew Merrett (A), Heather Temple (4), Jessica Drover (2), Jim Shipley (6), John Lyons (3), Keely Jacox (2), Mary Reader (10), Pat Dunn (2), Paul Forget (3), Rob Seguin (6), Roger Hardy (9), Sandra Hamilton (3), Sue Grant (0), Valdis Cuvaldin (11)
Quality Improvement- Program Presentation	
5. Audited Financial Statements 2019-20	<ul style="list-style-type: none"> Tim J. F. Nicholls, Licensed Public Accountant for CMHA HKPR, provided his draft independent auditor’s report for Financial Statements at March 31, 2020, and Statements of Revenue and Expenditures at March 31, 2020 for review. Finance Committee meeting was held on July 17, 2020. CMHA HKPR maximized Ministry of Health funding this fiscal year. <p>Motion: To approve Tim J.F. Nicholls Audited Financial Report and Statements at March 31, 2020 as presented, and recommend presentation at CMHA HKPR’s September 23, 2020 Annual General Meeting.</p> <p>Moved: Pat Dunn</p> <p>Seconded: Paul Forget</p>

	Carried
6. Consent Agenda Acceptance a) Board Minutes from June 17, 2020	Motion: To accept the June 17, 2020 board minutes as presented in the Consent Agenda. Moved: John Lyons Seconded: Mary Reader Carried
7. Item(s) Extracted from the Consent Agenda:	<ul style="list-style-type: none"> • None
8. Board Discussion on Q.I. Presentation	<ul style="list-style-type: none"> • No further discussion(s) surrounding Audited Financial Statements presentation.
9. Monthly Financial Report	<ul style="list-style-type: none"> • No Monthly Financial Reports this month as Audited Financial Statements were reviewed.
10. Urgent Matter	<ul style="list-style-type: none"> • None
Business Arising	
11. a) None	<ul style="list-style-type: none"> • None
New Business	
12. a) Consumption Treatment Site – Application update	<ul style="list-style-type: none"> • Mark provided an update surrounding the Consumption Treatment Site (CTS) application. • The updated application includes three agencies: Peterborough 360 Degree Nurse Practitioner-Led Clinic/Peterborough Aids Resource Network (PARN) and CMHA HKPR. • Will be submitting application at the end of July. • May know results of application within three months. <p>Motion: To receive and approve the Consumption Treatment Site report as presented. Moved: John Lyons Seconded: Paul Forget Carried</p>
12. b) Sale of 464 George St. - Update	<ul style="list-style-type: none"> • Mary announced that the CMHA Non-profit Housing Corporation of Peterborough are now the proud owners of 464 George St. • Unit(s) were vacated in a timely fashion. • There is one commercial unit, which is 1500 sq. ft. • There are 9 units that CMHA supplements • 5 of those units are at market rent. • CMHA HKPR established a partnership with Habitat for Humanity for volunteers, paint and supplies of units. <p>Motion: To receive the updated report regarding the sale of 464 George St., Peterborough</p>



	Moved: Pat Dunn Seconded: Mary Reader Carried
Correspondence	
13. a) None	<ul style="list-style-type: none">• None
In Camera Session	
14. a) None	<ul style="list-style-type: none">• None
Anything Else:	
15. Round Table Discussions	<ul style="list-style-type: none">• Roger announced that the QCR Golf Tournament will be held September 19, 2020 in Cobourg at the Dalewood Golf Club, and is looking for volunteers.• Mary and Sandra volunteered to be on one of the teams.
16. Adjournment	Motion: To adjourn at 6:35pm Moved: Pat Dunn Seconded: Jim Shipley Carried