

Date: April 15, 2020

Time: 5:00pm

Place: 415 Water St. – Board room

BOARD MINUTES	
Present: Drew Merrett via Zoom: Paul Forget, John Lyons, Sandra Hamilton, Valdis Cuvaldin, Mary Reader, Caroline Monsell, Keely Jacox, Rob Seguin, Heather Temple	
Staff Participants: Mark Graham, Linda Saunders, Karen Wolff	
Regrets: Jessica Drover, Jim Shipley, Roger Hardy, Pat Dunn, Sue Grant	
Guest(s): None	
Chair: Drew Merrett Co-Chair:	Recorder: Karen Wolff, Executive Administrative Assistant
Item / Topic	Discussion / Decision / Action / Motion
Welcome and Introductions	
1. Call to Order	<ul style="list-style-type: none"> Call to order at 5:25pm. Quorum met. Drew conducted welcome rounds to see how everyone is doing during the COVID-19 pandemic.
2. Declaration of Conflict	<ul style="list-style-type: none"> None expressed.
3. Approval of April 15, 2020 Agenda	<p>Motion: To approve the April 15, 2020 agenda with the addition of New Business regarding the United Way Peterborough & District Contract p/Mark.</p> <p>Moved: John Lyons</p> <p>Seconded: Valdis Cuvaldin</p> <p>Carried</p>
4. Board Volunteer Hours	<ul style="list-style-type: none"> Board volunteer hours collected. Caroline Monsell (5), Drew Merrett (4), Heather Temple (3), Jessica Drover (A), Jim Shipley (A), John Lyons (4), Keely Jacox (3), Mary Reader (4), Pat Dunn (A), Paul Forget (4), Rob Seguin (4), Roger Hardy (A), Sandra Hamilton (3), Sue Grant (A), Valdis Cuvaldin (3)
Quality Improvement- Program Presentation	
5. Quality Improvement Program Presentation	<ul style="list-style-type: none"> Quality Improvement program presentation deferred to a later date due to COVID-19. Future dates to be determined.
6. Consent Agenda Acceptance a) Board Minutes from March 18, 2020 b) CEO Report	<p>Motion: To accept the April 15, 2020 CEO Report as presented in the Consent Agenda.</p> <p>Moved: Rob Seguin</p> <p>Seconded: Keely Jacox</p> <p>Carried</p>



7. Item(s) Extracted from the Consent Agenda/CEO Report:	<ul style="list-style-type: none">• None
8. Board Discussion on Q.I. Presentation	<ul style="list-style-type: none">• Deferred – dates to be determined
9. a) Statement of Revenue & Expense-Ministry Funded 9. b) Statement of Revenue & Expense-Other Funded 9. c) Statement of Revenue & Expense-Fundraising/Community Engagement 9. d) Financial Report- (Narrative)	<ul style="list-style-type: none">• Deferred to the June 17, 2020 board meeting.
10. Urgent Matter	<ul style="list-style-type: none">• None
Business Arising	
11. a) Fundraising Report	<ul style="list-style-type: none">• In follow-up to the March 18, 2020 board meeting and Rob Seguin's request, Mark confirmed that Ride Don't Hide donations for 2015/16 and 2016/17 went to the Kids on the Block (KOB) and totaled \$24,266.00.• Since the KOB program no longer exists, Rob requested that these funds go to suicide support groups. <p>Motion: To transfer donations made to the Kids on the Block program, to the Assertive Outreach Suicide Program (AOSP). Moved: Rob Seguin Seconded: Heather Temple Carried</p>
New Business	
12. a) United Way Peterborough & District Contract	<ul style="list-style-type: none">• United Way Peterborough & District announced that they are committed to renewing CMHA HKPR's funding for another 5 years (2020-2025) at \$38,154 made in monthly installments and based on campaign achievements.• CMHA HKPR looking to direct funding to health promotion and public education.• Funding will commence upon return of executed signed agreement.



Correspondence	
13. a) None	<ul style="list-style-type: none">• None
In Camera Session	
14. In Camera Agenda (under separate cover)	<p>Motion: To move 'In Camera' Moved: Mary Reader Seconded: John Lyons Carried</p> <p>Motion: To move 'Out of Camera' Moved: Mary Reader Seconded: Sandra Hamilton Carried</p>
Anything Else:	
15. Round Table Discussions	<ul style="list-style-type: none">• Board commended Mark and Linda for making meeting arrangements via Zoom.
16. Adjournment	<p>Motion: To adjourn at 6:05pm Moved: Paul Forget Seconded: John Lyons Carried</p>