

Date: May 18, 2016

Time: 5:20pm

Place: Haliburton Highlands Mental Health
Office – Board room

BOARD MINUTES	
Present: Judy Dickson, Mary Reader, Judy Dickson, Pat Dunn, Ted Smith, Starr Olsen (via Teleconference), Anna Froebe, Paul Forget (via OTN-Peterborough), Adam Guzkowski	
Staff Participants: Mark Graham	
Regrets: Linda Saunders, Danielle Carter, Keely Jacox, Marg Seaton, Patti Ley	
Guests: Andrew Hodson	
Chair: Judy Dickson	Recorder: Karen Wolff
Item / Topic	Discussion / Decision / Action / Motion
Welcome and Introductions	
1. Call to Order	<ul style="list-style-type: none"> • Call to order at 5:20pm. Ted, Mary & Adam arrived at 5:35pm. Quorum was met.
2. Declaration of Conflict	<ul style="list-style-type: none"> • None expressed.
Guest Presentation	
3. Four County Crisis - Haliburton	<ul style="list-style-type: none"> • Andrew Hodson, Short-Term Case Manager for Four County Crisis in Haliburton delivered a presentation highlighting Four County Crisis services and challenges that are encountered in a small, remote community. • Like Peterborough, Haliburton Four County Crisis offers short-term case management services of up to 10 weeks for 16 years old and over. • Four County Crisis Haliburton operates from the Haliburton Highlands Mental Health Services (HHMHS) building in Minden, which provides mental health services to the community. HHMHS also houses Fourcast, and the Four County Brain Injury Association. • Four County Crisis integrates with HHMHS and the services that they provide. • With Haliburton being a small community, it is not difficult to have a gateway to other services (i.e. Ontario Works, ODSP etc.) as everyone knows each other from one service agency to another. Andrew has a great rapport with other service organizations and clients throughout the community. • Four County Crisis receives referrals from the police, the hospital, Ontario Works etc. • Closest mental health inpatient unit is Lindsay at Ross Memorial Hospital (RMH). • Andrew attends weekly to bi-weekly meetings at RMH and works with H2H. • Encounters transportation challenges being so far out. Trying to develop a cohesive transportation

	<p>system. Access Community Care for volunteer drivers to Lindsay and elsewhere.</p> <ul style="list-style-type: none"> • Transportation funds, along with other funds (i.e. monies to purchase a wood furnace for the elderly) comes from churches, the Lion’s Centre, St. Vincent’s etc. • The Four County Crisis team, along with the other HHMHS team work together in an ‘organic, cohesive way’. • Lots of homelessness in Haliburton and Minden. Andrew’s one wish is to see a shelter for the homeless in Haliburton/Minden. • Per Mark, CMHA HKPR is looking at enhancements for the Four County Crisis Mobile team. A report is currently being compiled and should be completed in June, 2016, to go the LHIN.
<p>4. Consent Agenda Acceptance:</p>	<p>Motion: To accept consent agenda items dated May 18, 2016 including:</p> <ul style="list-style-type: none"> a) April 20th board meeting minutes with further explanation provided surrounding the MOH re-allocated supportive housing units from Kawartha Participation Projects (KPP) to CMHA HKPR ABI clients and transition-aged youth dual diagnosed clients as originally mentioned in the March 16th, 2016 minutes under Tenant Selection - Peterborough. b) CEO Report c) Consent Agenda d) Workplace Violence Prevention Policy has been extracted from the Consent Agenda p/request from Anna Froebe. e) Fund Development Report <p>Moved: Paul Forget Seconded: Ted Smith Approved: Unanimous</p>
<p>5. (1) Item Extracted from the Consent Agenda</p>	<ul style="list-style-type: none"> • One Item d) Workplace Violence Prevention Policy has been extracted p/request from Anna Froebe. • In follow-up to Anna’s inquiry, Mark confirmed that the Workplace Violence Prevention Policy presented today is due for its annual 2016 review, however, no revision(s) were made. • Item #3 under Rights, Roles, Responsibilities is bolded and italicized, find out why from the Health & Safety Committee (not consistent with the rest of the policy). • Anna advised that the current Workplace Violence Prevention Policy, as presented, requires further review regarding placement and references made to other policies within this particular policy. • Board members present have agreed to defer annual approval of the Workplace Violence Prevention Policy, as presented, to the June 15th board meeting for further review by the Health & Safety Committee.
<p>6. (1) Item Added to the Agenda under ‘New Business’</p>	<p>Motion: Request made by Ted Smith to add agenda item #10C Fund Allocation Process under ‘New Business’.</p> <p>Moved: Ted Smith</p>

	<p>Seconded: Starr Olsen Approved: Unanimous</p>
7. Board Volunteer Hours	<ul style="list-style-type: none"> Board volunteer hours were collected. Adam Guzkowski (8), Anna Froebe (7), Ted Smith (12), Judy Dickson (7), Mary Reader (10), Pat Dunn (8), Starr Olsen (8), Paul Forget (10), Sue Grant (4)
8. Monthly Financial Report	<ul style="list-style-type: none"> Mark reviewed the Quarterly Board Financial Report for the twelve months ending March 31st, 2016. Mark advised that the auditor will be attending the June 15th, 2016 board of directors meeting. <p>Motion: To approve the Quarterly Board Financial report for the twelve months ending March 31st, 2016 as presented. Moved: Mary Reader Seconded: Pat Dunn Approved: Unanimous</p>
9. Urgent Matters	<ul style="list-style-type: none"> Board members agreed to have 'Urgent Matters' permanently removed from the agenda.
New Business	
<p>10. a) Board Evaluation Survey Review b) Housing First Discussion</p> <p>c) Fund Allocation Process</p>	<ul style="list-style-type: none"> a) Board Evaluation Survey Review has been deferred to the June 15th board meeting if there is allotted time to do so. b) In recognition of affordable housing shortages in Peterborough and Kawartha Lakes, Judy wondered if the board of directors would like to develop a 'Housing First' committee like Kawartha Lakes that is run by the municipality to coordinate housing services. Thinking that a committee of this structure of board members and politicians may have more clout in placing people and making positive changes in the community. Upon discussions held by board members, it is decided that the housing problem is primarily due to a lack of funding, and by adding another committee to the housing shortage problem will not change the housing shortage outcome. Mark encouraged all CMHA HKPR board members to be ambassadors on behalf of CMHA in all volunteer work. Suggestion was made to contact Maryam Monsef's committee to get the housing shortage message out to the community. Ted presented and reviewed Patti Ley's Fund Allocation Process report with board members. Ted asking whether or not CMHA and the board are following the fund allocation process as outlined in Patti's report. Judy instructed for all board members to provide their feedback/input surrounding the submitted Fund Allocation Process report to Ted in (7) days and then submit summary/responses to the board in (14) days.



In Camera Session	
11. In Camera Agenda under separate cover	Motion: To move 'In Camera' Moved: Ted Smith Seconded: Adam Guzkowski Approved: Unanimous Rise and Report: No Report Motion: To move "Out of Camera" Moved: Mary Reader Seconded: Pat Dunn Approved: Unanimous
Anything Else:	
12. Did Well/Do Better	<ul style="list-style-type: none">• Good time considering new agenda
Meeting Adjourned	Motion: To adjourn – 8:05pm Moved: Ted Smith Seconded: Pat Dunn Approved: Unanimous