

Your Privacy Choices

Please speak with one of our staff or our Privacy Officer, if you want to:

See your own assessment(s): You can request a copy of your assessment(s) at any time.

Correct your own assessment(s): You can ask to have information in your assessment(s) corrected or updated.

Opt-Out: You may choose not to share your information with other health service providers.

If you would like to know more about how your personal health information is handled and shared with our partner organizations, feel free to ask our Privacy Officer. They will be happy to answer any questions that you might have.

Contact Us

Peterborough Office

466 George Street North
Peterborough, Ontario, K9H 3R7
Maggie Stephens
Phone: (705) 748-6711 ext. 2053
Fax: (705) 748-2577

Kawartha Lakes Office

2 Kent Street West
Lindsay, Ontario, K9V 2Y1
Ann-Marie Covert
Phone: (705) 328-2704 ext. 224
Fax: (705) 328-2456

Corporate Office

415 Water Street
Peterborough, Ontario, K9H 3L9
Linda Saunders
Phone: (705) 748-6687 ext. 1006
Fax: (705) 748-4078

Email: privacy@cmhahkpr.ca
www.cmhahkpr.ca

The Privacy Commissioner

If you have any issues or concerns about how your health information is being handled, you have the right to contact the Information and Privacy Commissioner of Ontario at:

2 Bloor Street East, Suite 1400
Toronto, ON M4W 1A8
Tel: 426-326-3333
or, 1-800-387-0073
www.ipc.on.ca

Privacy and Your Assessment



Canadian Mental Health Association

Haliburton, Kawartha, Pine Ridge

Serving the counties of Peterborough, Northumberland, Haliburton, City of Kawartha Lakes and the Township of Brock



Canadian Mental Health Association
Haliburton, Kawartha, Pine Ridge



United Way
Member Agency

A Guide to the Collection, Use and Sharing
of Your Personal Health Information

Your Personal Health Information

Your Personal Health Information (PHI) is important in allowing us to provide you with better services. Often times, that information is used when performing your assessment(s) to determine your health service and support needs.

Your assessment(s) may include details on:

- Your mental and physical health
- Your personal and health history

With your consent, we share your assessment(s) information with other health service providers who will provide you with support now and in the future.



Sharing Your PHI

We use a secure electronic system to share your health information with other health service providers through the Integrated Assessment Record (IAR). This allows them to view the information they need to provide you with the services you need.

If you have agreed to share your PHI, the information in your assessment(s) will be used to:

- Provide health support and services based on your needs
- Make sure your providers have the most up-to-date and complete records of your health history and needs
- Help us see where there might be gaps or overlaps so we can provide services where they are most needed
- Make sure everyone is getting the right support and services

Privacy and Security of Your Information

The personal health information collected in your assessment belongs to you. The privacy and protection of your PHI is our priority. In the assessment process, we only collect the information we need in order to determine your service and support needs. This information cannot be used for any other purpose without your permission.

- Your information is kept in a secure place
- Your information will only be viewed by authorized people who deliver your services
- All health service providers have signed contracts to keep your information confidential
- When a person views your information, it is recorded in the electronic system. This system is reviewed regularly to make sure there has been no unauthorized access to your information
- Information is stored and/or disposed of according to law
- We will investigate any suspected breach or unauthorized access of your personal health information